

ANNUAL GENERAL MEETING MINUTES



FRIDAY 23 OCTOBER 2015 – 7.00 PM

Meeting opened at 7.00 pm

1. WELCOME

Marj Ellis, Chief Executive Officer, extended a warm welcome to everyone to what is the last AGM under the Leveda banner. Marj acknowledged VIP guests, Vice Patron Kelly Vincent, Board Members, Leveda members, people supported, family members, friends, staff and volunteers. (Refer to Appendix for complete list of attendees)

2. APOLOGIES

Apologies were received from:

Clearview	<i>Staff and People Supported</i>
Janet Court	<i>Staff and People Supported</i>
Mercedes	<i>Staff and People Supported</i>
Sophia Way	<i>Staff and People Supported</i>
21 Audley	<i>Staff and People Supported</i>
Crane	<i>Staff and People Supported</i>
Matilda	<i>Staff and People Supported</i>
Spruance	<i>Staff and People Supported</i>
Tony Russo	<i>Board member</i>
Mark Burns and Jo Podoliak	<i>Former Board member</i>
Heather Bryant	<i>Staff</i>
Ken Algate	<i>Life Member - Leveda</i>
Kaye and Phil Turner	<i>Parents</i>
Linda and Barry Dwyer	<i>Parents</i>
John and Carlien Mildrum	<i>Parents</i>

3. MINUTES OF ANNUAL GENERAL MEETING 2014

Sharon Williams moved that the Minutes be accepted, seconded by Karen Collins.
All in favour.

4. CHAIRPERSON'S REPORT

Sue Andrews read the Report and extended thanks to all staff. For full Chairperson's Report please refer to pages 2 and 3 of our 2014/15 Annual Report.
Jane Hyde moved that the Chairperson's Report be accepted, seconded by June Smit.
All in favour.

5. FINANCIAL REPORT

Board member Jane Hyde read the Financial Report.

2014/15 Financial Report

In the 12 months ending 30th June 2015, grant funding from the Department of Communities and Social Inclusion increased by \$740,000, an increase of 6.2% on the previous year.

This funding is now 69% of Leveda's total Income compared to 68% in the previous year.

Fee for Service Income from individual contracts decreased by \$78,000, which is a decrease of 1.8% from the previous year. Fee for Service Income represented 24% of the total income in 2015.

Leveda finished the year with an operating surplus of \$45,250, compared to \$607,934 in the previous year. The major variances to the surplus compared to the previous year are as follows:

- Workcover refund of \$160k received in 2014 financial year but related to the 2013 financial year
- Repayment of surplus grant funding totalling \$150k made in 2015 but related to the 2014 financial year

Leveda's total equity increased to \$2,643,798.

Brenton Wright moved that the Finance Report be accepted, seconded by Jim Young. All in favour.

6. VICE PATRON KELLY VINCENT

Kelly gave an inspiring speech about goal setting, changes that she has seen in the disability sector and her work as a Member of Parliament. She talked about her involvement in creating SA's Disability Justice Plan. She also spoke about the Statues Amendment, Vulnerable Witnesses bill and touched on the parliamentary select committee that is currently looking into the experience of students with disabilities and/or additional learning support needs in our education system. Kelly's personal goal is to continue to work to be re-elected and eventually to be made redundant. Her speech was titled "From little things big things grow". Marj thanked Kelly and invited Colin from the People First Committee to present her with some flowers. In Colin's absence, Marco presented the flowers.

7. INTRODUCTION OF LEVEDA BOARD MEMBERS

Sue Andrews introduced the Board members for 2015-16 and acknowledged the contributions of all members, including new members Dana Shen, Sarah White and Sarah Lindblom. Sue thanked Barb Davis, who completed her term in October 2014 and Will Spargo who has moved interstate. She also thanked Jim Young for his outstanding contribution of 12 years of service on the Board of Leveda and then invited Jasmine from People First Committee to present a gift to Jim.

The Board Members for 2015-16 were:

- Jim Young – Community Representative (final year)
- Tony Russo – Professional Representative (1 year to go)
- Sue Andrews – Chairperson and Community Representative (final year)
- Jane Hyde – Community Representative (1 year to go)
- Sarah White – Professional Representative (replacing Will Spargo, 2 years to go)
- Brenton Wright – Community Representative (3 year term)
- Dana Shen – Professional Representative (3 year term)
- Sarah Lindblom – Professional Representative (replacing Jo Podoliak)

Brenton thanked Sue for her 14 years of service, 10 of them as Chair. He acknowledged that Sue has overseen many changes; attends all of Lighthouse Disability functions, connects to key organisational matters and has been involved in the Accreditation process. He noted she is well informed, really does her homework and that her focus has always been what is best for the people we support.

Sue responded and said it was a pleasure to work on the Board and said achievements have been possible due to great staff and a great Board to work with, both past and present.

Tim Hanley, Chair of the People First Committee presented a gift to Sue.

8. PEOPLE FIRST COMMITTEE

Marj acknowledged the valuable work of the People First Committee (PFC), a subcommittee of the Board that offers a voice to the people we support. Marj invited Tim Hanley, PFC Chairperson for the past year, to speak.

Tim thanked all of the Committee members for their contribution to the PFC.

9. FAMILY ADVISORY COMMITTEE

CEO Marj Ellis reported that the Family Advisory Committee had been established to give a voice for family views to be conveyed to the CEO and other senior staff at Leveda. By engaging parents, families and friends as stakeholders, we continue to build the quality of care, outcomes and opportunities for the people we support.

Marj acknowledged and thanked Committee Members:

- Julie Kalms
- Elice Herraman
- Dennis & Raelene Luestner
- Chris Andrews
- Karren Kelly.

Marj encouraged family members to contact her if they'd like to consider joining this committee.

10. LIFE MEMBERSHIP

Marj stated that one way of honouring people who have given outstanding service to an organisation is to award Life Membership. Leveda has awarded life membership to very few people – such is the special nature of this award. Marj then invited Richard Bruggemann to come forward and accept a Life Membership award in recognition of his role in establishing Leveda, and of his continued interest and support over the life of the organisation.

Richard expressed his surprise and delight re the award. He commented that he has observed the professional evolution of the organisation and has seen Lighthouse Disability going from strength to strength in its capacity to provide quality support for people with disabilities.

11. LENGTH OF SERVICE AWARDS

Marj congratulated the following staff celebrating significant milestones for Length of Service;

- Kerry Durrant from Clairville - 10 years of service
- Kim Gray from Cullford - 10 years of service
- Heather Monente from Log - 10 years of service
- Carmen Rodriguez from Cullford – 10 years of service.

Sue Andrews presented the Certificates for Length of Service.

12. STAFF RECOGNITION AWARDS

Marj thanked the many service staff who provide dedicated and care and support to the people with whom we work, as well as support staff who demonstrate huge commitment in providing administrative and program support.

Marj thanked all staff for their commitment to quality care.

13. CLOSE OF MEETING

Marj declared the official part of the AGM closed at 8 pm and invited all present to enjoy the entertainment and supper provided.